

REALIZATION OF A RESEARCH AND DEVELOPMENT  
PROJECT (PRE-COMMERCIAL PROCUREMENT) ON “CLOUD  
FOR EUROPE”

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# MINUTES OF THE ADMINISTRATIVE COMMITTEE: EVALUATION OF THE REQUIRED INTEGRATIONS

UNDER SECTION 13 OF THE TENDER REGULATION, ANNEX I OF THE  
CONTRACT NOTICE

TENDER NUMBER <5843932>

CUP <C58I13000210006>

CLOUD FOR EUROPE

FP7-610650

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## 1 PROCEDURAL MATTERS

### 1.1 TERMS OF REFERENCE

The following proceeding is performed according to the Tender Regulation (hereinafter TR).

Under Section 13 of the TR, Lead Contracting Authority (Agenzia per l'Italia Digitale, AgID in the following) appointed an **Administrative Committee** for the selection of requests to participate based on exclusion and selection criteria.

The Administrative Committee has been established with the Determinazione n. 84/2015, 20 march 2015 of the General Director of AgID and then amended with the Determinazione n. 85/2015, 24 march 2015.

According to Section 5 and Paragraph 6.2 of the "*Minutes of the Administrative Committee: Opening Session*", the Administrative Committee detects that **any Bidders have not submitted part of the administrative documentation.**

### 1.2 RECONSTRUCTION OF THE PROCEDURE

With reference to the Paragraph 6.2 of the "*Minutes of the Administrative Committee: Opening Session*", *some of the Operators submitting the Bids 1.3, 1.4, 1.7, 1.8, 2.3 have not presented Annexes C.2 "Declaration certifying the requirements under Section 7 of this Tender Regulation (Criminal Proceedings)". The sample declaration in Annex C.2 shall be submitted by:*

- *the Company owner and the technical managers, in case of individual company;*
- *each partner and the technical managers, in case of "società in nome collettivo" (or national equivalent);*
- *partners and the technical managers, in case of "società in accomandita semplice" (or national equivalent);*
- *executive manager with power to bound the company towards third parties and the technical managers, or the sole partner (natural person), or majority partner (natural person) in case of Company with less than four partners, in any other cases;*
- *persons ceased from their offices in the year preceding the date of dispatch of the Contract Notice (for the sole declaration under point 3), including executive manager and technical directors who have worked in any company incorporated or merged during the last year or which have ceased from their respective offices during the same period*

According to the provision established in the warning box of the Paragraph 9.4 of TR, the following Tenderers are required to integrate or complete the submitted documentation with:

- *a self declaration affidavit establishing that no other person different from the subscriber of the Annex C.1 is obliged to submit Annex C.2*

*or, otherwise*

- to submit the missing C.2 declarations.

The requested declarations shall be:

- signed and sent in a digital form to the following mail address: [C4E-tender@agid.gov.it](mailto:C4E-tender@agid.gov.it). Original papers shall be sent to the AgID postal address;
- sent in a maximum six (6) days from receipt of this request.

Friday, April 17, 2015 the General Director of AgID sent a letter of "REQUEST FOR INTEGRATION OF THE ADMINISTRATIVE DOCUMENTATION" for each of the following Bidders:

<b>Bids, for each lot, which is required an <u>integration of the documentation</u></b>	
<b>Lot 1</b>	
<b>Bid ID</b>	<b>Bidder</b>
1.3	<b>Zimory GmbH</b>
1.4	<b>Seconda Università degli Studi di Napoli – Dipartimento di Ingegneria Industriale e dell’Informazione</b>
1.7	In its Temporary Grouping of Operators (TGO): <ul style="list-style-type: none"> <li>- <b>Capgemini Italia SPA</b></li> <li>- <b>Università del Salento</b></li> <li>- <b>Consiglio Nazionale delle Ricerche – Istituto di Scienze e Tecnologie della Cognizione (CNR - ISTC)</b></li> </ul>
1.8	In its Temporary Grouping of Operators (TGO) only: <ul style="list-style-type: none"> <li>- <b>Università degli Studi di Bari</b></li> <li>- <b>Università degli Studi di Catania</b></li> <li>- <b>Fondazione Centro Europeo di Formazione, Ricerca, Ingegneria Sismica (EUCENTRE)</b></li> </ul>
<b>Lot 2</b>	
<b>Bid ID</b>	<b>Bidder</b>
2.3	In its Temporary Grouping of Operators (TGO) only: <ul style="list-style-type: none"> <li>- <b>Università degli Studi di Bari</b></li> <li>- <b>Università degli Studi di Catania</b></li> <li>- <b>Fondazione Centro Europeo di Formazione, Ricerca, Ingegneria Sismica (EUCENTRE)</b></li> </ul>

The sent letters of "REQUEST FOR INTEGRATION OF THE ADMINISTRATIVE DOCUMENTATION"

state that: ***"the requested declaration shall be sent in a maximum six (6) days from received of this request"***.

## 2 RESULTS OF THE REQUEST FOR INTEGRATION

Friday, April 24, 2015, the administrative Committee detects that all the integrations of the administrative **documentation have been arrived within the terms for submitting (from Friday, April 17, 2015 to Friday, April 24, 2015 the Lead Contracting Authority has taken in account that Sunday 19 was non-working day)**.

All the received documents have been put at disposal of the members of the Administrative Committee through a dedicated secure on line platform.

The table below contains information with reference to the documentation submitted:

Bid ID	Bidder	Date of reception	Documentation submitted
1.3	<b>Zimory GmbH</b>	21/04/2015	One(1) Declaration that the Annex C.2 of the Tender Regulation must not be submitted
1.4	<b>Seconda Università degli Studi di Napoli – Dipartimento di Ingegneria Industriale e dell'Informazione</b>	1. 22/04/2015 2. 24/04/2015	Two Annex C.2: 1. Signed by the Director of the Department; 2. Signed by the Rector of the University;
1.7	<b>Capgemini Italia SPA</b>	22/04/2015	One(1) Annex C.2
	<b>Università del Salento</b>	22/04/2015	One(1) Annex C.2
	<b>Consiglio Nazionale delle</b>	22/04/2015	One(1) Declaration that the Annex C.2 of the Tender

	<b>Ricerche – Istituto di Scienze e Tecnologie della Cognizione (CNR - ISTC)</b>		Regulation must not be submitted
1.8	<b>Università degli Studi di Bari</b>	23/04/2015	One(1) Declaration that the Annex C.2 of the Tender Regulation must not be submitted
	<b>Università degli Studi di Catania</b>	23/04/2015	One(1) Annex C.2
	<b>Fondazione Centro Europeo di Formazione, Ricerca, Ingegneria Sismica (EUCENTRE)</b>	23/04/2015	One(1) Declaration that the Annex C.2 of the Tender Regulation must not be submitted
2.3	<b>Università degli Studi di Bari</b>	23/04/2015	One(1) Declaration that the Annex C.2 of the Tender Regulation must not be submitted
	<b>Università degli Studi di Catania</b>	23/04/2015	One(1) Annex C.2
	<b>Fondazione Centro Europeo di Formazione, Ricerca, Ingegneria Sismica (EUCENTRE)</b>	23/04/2015	One(1) Declaration that the Annex C.2 of the Tender Regulation must not be submitted

The Administrative Committee, having examined the integrative documentation, recognizes that **it is complete and fulfills the request for integration.**

**Therefore, the offers listed below in the table are admitted to the following technical evaluation step:**

<b><i>Bids, for each lot, <u>admitted</u> to the following technical evaluation step</i></b>	
<b>Lot 1</b>	
Bid ID	Bidder
1.3	<b>Zimory GmbH</b>
1.4	<b>Seconda Università degli Studi di Napoli – Dipartimento di Ingegneria Industriale e dell’Informazione</b>
1.7	Temporary Grouping of Operators (TGO): <ul style="list-style-type: none"> <li>- <b>Capgemini Italia SPA</b></li> <li>- <b>Università del Salento</b></li> <li>- <b>Consiglio Nazionale delle Ricerche – Istituto di Scienze e Tecnologie della Cognizione (CNR - ISTC)</b></li> </ul>
1.8	Temporary Grouping of Operators (TGO) between: <ul style="list-style-type: none"> <li>- <b>Sielte SPA</b></li> <li>- <b>Università degli Studi di Bari</b></li> <li>- <b>Università degli Studi di Catania</b></li> <li>- <b>Fondazione Centro Europeo di Formazione, Ricerca, Ingegneria Sismica (EUCENTRE)</b></li> <li>- <b>Etna Hitech SCPA</b></li> <li>- <b>Cooperativa EDP La Traccia</b></li> <li>- <b>ITSLAB SRL</b></li> </ul>
<b>Lot 2</b>	
Bid ID	Bidder
2.3	Temporary Grouping of Operators (TGO) between: <ul style="list-style-type: none"> <li>- <b>Sielte SPA</b></li> <li>- <b>Università degli Studi di Bari</b></li> <li>- <b>Università degli Studi di Catania</b></li> </ul>

	<ul style="list-style-type: none"><li>- <b>Fondazione Centro Europeo di Formazione, Ricerca, Ingegneria Sismica (EUCENTRE)</b></li><li>- <b>Etna Hitech SCPA</b></li><li>- <b>Cooperativa EDP La Traccia</b></li><li>- <b>ITSLAB SRL</b></li></ul>
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The present minutes will be published on AgID's official website (<http://www.agid.gov.it/cloudforeurope>).

Moreover, in order to ensure the fulfillment of the Cloud for Europe project and the administrative proceedings, the present minutes are transmitted to the Procurers Steering Committee and to the General Director of AgID.

*On behalf of the members connected through videoconference, (Radu Boncea, Luis Horta, Norien Kuiper, Nadežda Nikšová) who gave their assent to the decisions above described*

*Rome, 7 May 2015*

**Marco Bani**

*President and secretary of the  
Administrative Committee*

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